

To  
The Board of Studies,  
S.D.Mahila Mahavidyalya,  
Narwana.

**Sub: Approval for Basic of Computer Certificate course.**

Respected Madam,

We want to start a certified offline course Basic of Computer (30 Hours) in our campus. A Certificate is an education goal for many students who want to improve their visibility among aggressive job applications. Certificates may help to provide students with increased skills and experience. Syllabus of Basic of Computer is attached with this application. Please kindly approve this certified course. We shall be thankful to you for this.

Enclosed: Syllabus of the Certificate Course.

Yours Faithfully

Ms.Renu

Ms. Sujata

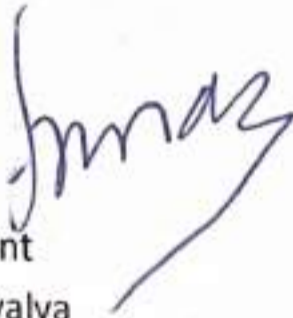
Ms.Suman Nehra

Asstt. Prof.

Computer Department

S D Mahila Mahavidyalya

Narwana




  
Principal  
S.D. Mahila Mahavidyalya  
Narwana

  
Director

## Overview on Basic of computers:

1. **\*Hardware Components\***: Computers consist of hardware components like the CPU (Central Processing Unit), motherboard, RAM (Random Access Memory), storage devices (HDD, SSD), and peripherals such as keyboard, mouse, and monitor.
2. **\*Operating Systems\***: Understanding different operating systems like Windows, macOS, and Linux, their functions, and how to navigate through them is essential.
3. **\*Software Applications\***: Familiarity with common software applications like word processors (Microsoft Word)

This overview provides a foundation for B.A. students to effectively utilize computers for their academic endeavors and beyond.

  
Principal  
S.D. Mahila Mahavidyalaya  
Narwana

Ms. Renu  
Asst. Prof. of Computer Sc.

Ms. Sujata  
Asst. Prof. of Computer Sc.

Ms. Suman Nehra  
Asst. Prof. of Computer Sc.

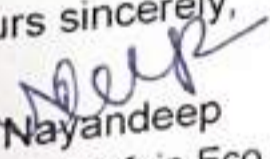
Subject: Approval for "Basic of Computer" by the Board of Studies


Dear Ms. Renu, Sujata & Suman Nehra

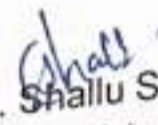
I am pleased to inform you that after careful consideration and review by the Board of Studies, has approved "Basic of Computer" which spans over 30+ hours of instruction.

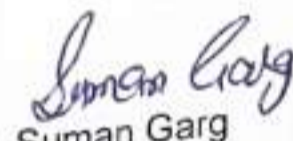
This course has been evaluated thoroughly to ensure its alignment with our institution's academic standards and objectives. We believe that it will significantly contribute to the academic enrichment of our students and align with our commitment to providing high-quality education.


Thank you for your interest and support in our academic endeavors.



Yours sincerely,  
  
Dr. Nayandeep  
Assoc. Prof. in Eco.  
Convener

  
Dr. Anita Chabra  
Asst. Prof. in Hindi  
Member

  
Dr. Shailu Sachdeva  
Asst. Prof. in Hist.  
Member

  
Suman Garg  
Asst. Prof. in Eng.  
Member

  
Nisha  
Asst. Prof. in Physics  
Member

  
Principal  
S.D. Mahila Mahavidyalaya  
Narwana  





Ph. No. 01684-240161

**S D MAHILA MAHAVIDYALYA**  
**NARWANA-126116 ( JIND ) HARYANA**

Dated:- 25/02/22

**Notice**

सभी छात्राओं को सूचित किया जाता है कि 01.03.2022 से महाविद्यालय में Basic of Computer पर 30 घंटे का सर्टिफिकेट कोर्स करवाया जाएगा और कोर्स के अंत में परीक्षा ली जाएगी और छात्राओं को प्रमाण पत्र दिए जाएंगे।

  
Principal  
S.D. Mahila Mahavidyalaya  
Narwana



**S.D MAHILA MAHAVIDYALAYA NARWANA**



**Computer Department**

**Proudly Offers**

**Add On Certificate Course**

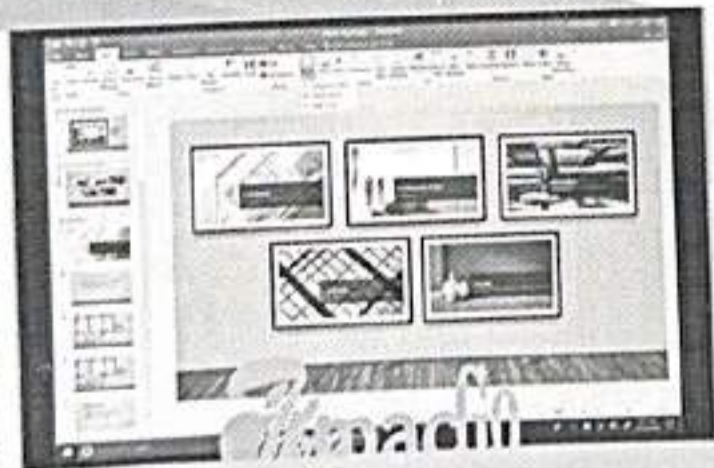
**In**

**Basics Of Computer**

**STARTING FROM March 2022**

**Course Objectives:**

1. Understanding Basics of Computer
2. Knowledge of software and Hardware Components
3. Internet Basics: Exploring web browsers, search engines, email, and online safety measures.
4. Data Visualization
5. Introduction to 'Networking: Understanding network concepts such as LAN, WAN, IP addresses, and basics of internet connectivity



**Suman Nehra  
CONVENOR**

**Ms. Renu Bala  
MS. SUJATA GOYAL  
Resource Person**

**DR. ANJANA LOHA  
Principal**

*Dr. Anjana Loha*  
Principal  
S.D. Mahila Mahavidyalaya  
Narwana



S.D. Mahila Mahavidyalya, Narwana  
 Participant Attendance Sheet :- Basic of Computer  
 from 1 March  
 Session 2021-2022

Total Signature

Sr.No.	Name	Roll No.																										Total	Signature		
1	JYOTI	1221913002066	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Jyoti	
2	KAJAL	1221913002067	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Kajal
3	PRIYA	1221913002068	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Priya
4	MANISHA	1221913002069	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Manisha
5	GARIMA	1221913002070	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Garima
6	MUSKAN	1221913002071	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Muskan
7	JYOTI	1221913002072	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Jyoti
8	JYOTI	1221913002073	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Jyoti
9	AASTHA RANI	1221913002074	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Aastha
10	SHWETA RANI	1221913002075	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Shweta
11	KAJAL	1221913002077	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Kajal
12	KOMAL	1221913002078	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Komal
13	AMNI	1221913002079	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Amni
14	ANJANA	1221913002080	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Anjana
15	NAGEETA	1221913002081	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Nageeta
16	DIMPLE KAUR	1221913002083	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Dimple
17	RASHI SHARMA	1221913002085	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Rashi
18	JYOTI	1221913002086	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Jyoti
19	SHEENA	1221913002087	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Sheena
20	AASHU	1221913002088	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Aashu
21	ANJALI	1221913002089	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30	Anjali
22	MUSHKAN	1221913002090	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Muskan
23	KAMNA	1221913002091	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Kamna
24	MANJU DEVI	1221913002092	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Manju
25	NANCY	1221913002093	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Nancy
26	PRIYANKA	1221913002094	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Priyanka
27	TAMANNA	1221913002095	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Tamanna
28	MUSKAN	1221913002097	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Muskan
29	KRITI	1221913002098	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	24	Kriti
30	ANJALI	1221913002099	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Anjali

Principal  
 S.D. Mahila Mahavidyalya  
 Narwana

**S.D. Mahila Mahavidyalya, Narwana**  
**Participant Attendance Sheet :-..... Basic..... of..... Computer.....**  
**from ..... 1 March.....**  
**Session..... 2021..... 2022.....**

Total Signature

Sr.No.	Name	Roll No.																													Total	Signature		
	AARJU	1221913002101	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Aarju
	CHANCHAL	1221913002103	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Chanchal
	MANISHA	1221913002106	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Manisha
	BOHTI	1221913002107	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Bohti
	RIYA	1221913002109	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Riya
	MANJU	1221913002110	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Manju
	KIRAN	1221913002112	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Kiran
	MUSKAN	1221913002114	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Muskan
	CHANDNA	1221913002116	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Chandna
	SANEHA	1221913002118	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Saneha
	PARTEEK Kaur	1221913002119	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Pretek
	RAVINA	1221913002120	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Ravina
	POOJA	1221913002121	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Pooja
	NEHA	1221913002122	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Neha
	ANJALI	1221913002123	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Anjali
	VARSHA	1221913002125	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Varsha
	JYOTI	1221913002127	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Jyoti
	SEEMA DEVI	1221913002129	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Seema
	JYOTI	1221913002130	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Jyoti
	ANJU	1221913002132	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Anju
	ANNU	1221913002133	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Annu
	PREETI	1221913002136	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Preeti
	NEERU	1221913002138	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Neeru
	RAMAN Kaur	1221913002139	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Raman
	NEERAJ	1221913002140	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Neeraj
	SAKSHI	1221913002141	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Sakshi
	ANIKA	1221913002142	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Anika
	MONIKA	1221913002143	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Monika
	KAJAL	1221913002144	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Kajal
	MANU	1221913002145	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Manu

Principal  
S.D. Mahila Mahavidyalya  
Narwana



**S.D. Mahila Mahavidyalya, Narwana**  
**Participant Attendance Sheet :-..... Basic of Computer.....**  
**from ..... 1 March 2021.....**  
**Session..... 2021..... 22.....**

Total Signature

Sr.No.	Name	Roll No.	Attendance Grid (P for Present, A for Absent)																												Total	Signature
MANISHA	1221913002146	P P P P P P A P	25	Manisha																												
KUSUM RANI	1221913002147	P P P P P P A P	26	Kusum																												
SHEETAL	1221913002148	P P P P P P A P	27	Sheetal																												
MUSKAN	1221913002149	P P P P P P A P	28	Muskan																												
SARABPREET	1221913002150	P P P P P P A P	26	Sarabpreet																												
SONU	1221913002152	P P P P P P A P	26	Sonu																												
SONIA	1221913002153	P P P P P P A P	25	Sonia																												
PINKI	1221913002154	P P P P P P A P	26	Pinki																												
DIMPAL	1221913002156	P P P P P P A P	27	Dimpal																												
ANGOORI	1221913002157	P P P P P P A P	25	Angoori																												
ANJU	1221913002158	P P P P P P A P	25	Anju																												
MANJU	1221913002160	P P P P P P A P	27	Manju																												
POOJA	1221913002161	P P P P P P A P	27	Pooja																												
MUSKAN	1221913002162	P P P P P P A P	26	Muskan																												
BHAWANA	1221913002163	P P P P P P A P	28	Bhawana																												
POONAM	1221913002164	P P P P P P A P	26	Poonam																												
JYOTI	1221913002167	P P P P P P A P	27	Jyoti																												
ANSHU	1221913002170	P P P P P P A P	26	Anshu																												
SURAJ MUKHI	1221913002171	P P P P P P A P	26	Suraj Mukhi																												
MONIKA	1221913002173	P P P P P P A P	28	Monika																												
ANKITA	1221913002175	P P P P P P A P	28	Ankita																												
KUSUM	1221913002176	P P P P P P A P	26	Kusum																												
ANJALI	1221913002177	P P P P P P A P	27	Anjali																												
TANU	1221913002180	P P P P P P A P	26	Tanu																												
SUMAN	1221913002181	P P P P P P A P	26	Suman																												
RITU	1221913002182	P P P P P P A P	27	Ritu																												
SALONI DEVI	1221913002184	P P P P P P A P	29	Saloni																												
KHUSHI	1221913002185	P P P P P P A P	27	Khushi																												
SUHANI	1221913002187	P P P P P P A P	29	Suhani																												
MADHU	1221913002188	P P P P P P A P	27	Madhu																												

Principal  
S.D. Mahila Mahavidyalya  
Narwana

S.D. Mahila Mahavidyalya, Narwana

Participant Attendance Sheet :-..... Basic of Computers.....

from ..... 1 March 20.....

Session..... 2021-22.....

Total Signature

Name	Roll No.	Attendance Grid (P/A)																				Total	Signature
A	1221913002146	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Hanisha
RANI	1221913002147	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Kusum
	1221913002148	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Sheetal
	1221913002149	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Muskan
EET	1221913002150	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Sahab
	1221913002152	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Soni
	1221913002153	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Soni
	1221913002154	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Pinky
	1221913002156	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Dimple
	1221913002157	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Angneer
	1221913002158	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Anju
	1221913002160	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Manjula
	1221913002161	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Parv
	1221913002162	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Muskan
	1221913002163	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Shweta
	1221913002164	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Toonam
	1221913002167	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Jyoti
	1221913002170	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Aditi
CHI	1221913002171	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Susma
	1221913002173	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	MONIKA
	1221913002175	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Anika
	1221913002176	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	KUSUM
	1221913002177	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Angali
	1221913002180	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	TANN
	1221913002181	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Suman
	1221913002182	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Ritu
II	1221913002184	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Saloni
	1221913002185	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Khushi
	1221913002187	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	29	SUHA
	1221913002188	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Nashu

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 Participant Attendance Sheet :-..... Basic of Computer.....  
 from ..... 1. March.....  
 Session..... 2021-22.....

Sr.No.	Name	Roll No.																													Total	Signature					
	RITIKA	1221913002189	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	29	Ritika		
	PREETI	1221913002190	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Preeti	
	ISHU	1221913002192	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Ishu	
	MUSKAN	1221913002194	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Muskan	
	DIKSHA MOR	1221913002195	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Diksha
	SUSHILA	1221913002196	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Sushila
	SHEETAL	1221913002197	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Sheetal
	JYOTI	1221913002199	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Jyoti
	JYOTI	1221913002201	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Jyoti
	SNEHA	1221913002204	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Sneha
	POOJA	1221913002205	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Pooja
	JYOTI	1221913002206	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Jyoti
	NISHU	1221913002207	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	29	Nishu
	MANISHA	1221913002208	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Manisha
	MAMTA	1221913002209	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Mamta
	MUSKAN DEVI	1221913002210	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Muskan
	NISHA	1221913002212	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Nisha
	PAYAL	1221913002213	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Payal
	ANJALI	1221913002214	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Anjali
	KAMNA	1221913002215	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Kamna
	ANSHU	1221913002216	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Anshu
	MEENU DEVI	1221913002217	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Meenu
	NISHU	1221913002218	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Nishu
	TANNU	1221913002219	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	29	Tannu
	SIMRAN	1221913002220	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Simran
	KOMAL	1221913002221	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Komal
	TAMANNA	1221913002222	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Tannu
	RIMPI	1221913002223	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	29	Rimpi
	ISHU	1221913002225	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Ishu
	AMRIT KAUR	1221913002227	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Amrit

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 Participant Attendance Sheet :-.....Basic of Computer.....  
 from .....1. March.....  
 Session.....201-22.....

Total Signature

Sr.No.	Name	Roll No.																										Total	Signature											
	KOMAL	1221913002228	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Komal		
	KAJAL	1221913002229	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	25	Kajal
	SALONI	1221913002230	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Saloni
	SUMAN DEVI	1221913002231	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Suman
	REENA	1221913002232	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Reena
	TRIPTI	1221913002233	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Tripti
	PRIYA	1221913002234	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Priya
	SAKSHEE	1221913002235	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Sakshee
	ANJALI	1221913002236	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Anjali
	SUDESH RANI	1221913002237	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Sudesh
	SOHANI	1221913002238	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Sohani
	NEHA	1221913002242	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Neha
	SHEETAL	1221913002243	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Sheetal
	PRIYANKA	1221913002244	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Priyanka
	KAJAL	1221913002245	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Kajal
	JYOTI	1221913002246	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Jyoti
	JYOTI	1221913002247	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Jyoti
	RAVINA	1221913002248	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Ravina
	MAMTA DEVI	1221913002249	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Mamta
	NEHA	1221913002254	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Neha
	ASHA	1221913002255	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	20	Asha
	POOJA	1221913002256	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Pooja
	KUMKUM	1221913002258	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	29	Kumkum
	RENU	1221913002260	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	26	Renu
	MANNU	1221913002261	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Mannu
	PAYAL	1221913002262	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Payal
	SUDESH	1221913002264	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	27	Sudesh
	DEEPANSHU	1221913002269	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	29	Deepanshu
	SIMRAN	1221913002270	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28	Simran
	ARTI	1221913002271	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	29	Arti

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Mamta




**B.A. Computer Basics  
Question Paper**

**Duration: 1 hour**

**Instructions: Answer all questions. Each question carries equal marks.**

1. Define the term "Computer" and explain its basic components.
2. Differentiate between hardware and software. Provide examples of each.
3. Discuss the importance of operating systems in computer functioning.
4. Explain the concept of binary numbering system and its significance in computing.
5. What is the Internet? Describe its evolution and its impact on society.
6. Briefly explain the concept of algorithms and their role in computer programming. Provide an example of a simple algorithm and explain its steps.

  
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# S.D. MAHILA MAHAVIDYALYA, NARWANA

Roll No. 1221913002066. Class B.A. Sec. C Subject Computers

Date..... Signature.....

Ques

Ans Computer →

Computer is a electronic data processing device that automatically

- (i) Accept and store input data
- (ii) Process the same and
- (iii) output the processing results in the form of reports

\* Components of computer →

of computer

There are three component

1) input unit

2) central Processing Unit

(a) Memory

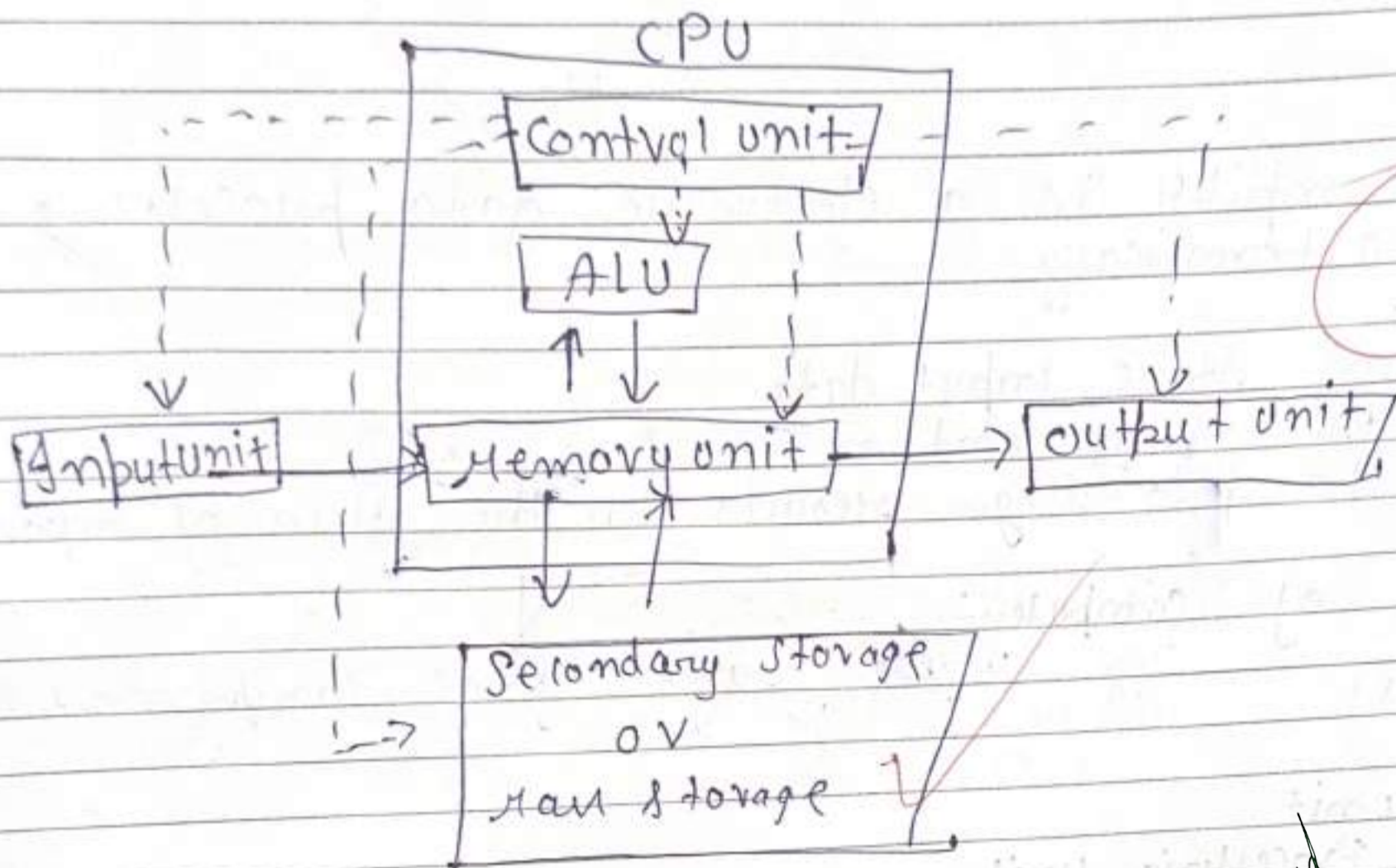
(b) ALU (Arithmetic & Logic Unit)

(c) Control unit

3) output unit

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# Block Diagram



—> Flow of data  
 - - -> Control signal

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Input Unit:-

This unit contains device with the help of which we enter data into computers. This unit is linked between user and computer. Input devices are the translatable human being information into the form understandable by computers.

Example:- Keyboard

Output Unit:-

Output unit consists of devices which use get the information with the help of output devices to translate system computers' output into the form understandable by user.

Example:- VDU

Central Processing Unit (CPU):-  
The brain of the computer.

CPU is considered as the stored data.

ALU C. Arithmetic and instructions

logic unit

Arithmetic  $\rightarrow$  (1) Arithmetic Section  
(2) Logic Section

Subtraction, Arithmetic multiplication, division like addition

Logic  $\rightarrow$  Function of logic section is to perform selecting, mathing and merging of data

Control unit  $\rightarrow$  Control unit controls all parts of computer. The processing of data is done by the control unit.

## Memory Unit

The unit can store information. This unit is termed as primary memory. It is also known as RAM. The computer uses RAM when it needs to store data and supply information. They are also known as internal memory. The computer uses RAM when it needs to store data and supply information. They are also known as internal memory. The computer uses RAM when it needs to store data and supply information. They are also known as internal memory.

Program Input

Main memory / working output

Storage

## Que 2: Internet is

The term internet has been coined from two terms 'inter' and 'net'. 'Inter' means between and 'net' means network. It is a global network of computers and servers connected physically.

Internet connected physically

\* Applications of the Internet  
 provide many ways to communication. The systems

- S. Others
- (i) E-mail
  - (ii) Chatting
  - (iii) Internet Telephony
  - (iv) Video Conferencing

\* Entertainment :-

- (i) Playing online games
- (ii) watching movie
- (iii) watching cartoon
- (iv) watching movie clip

\* Online shopping :- you can buy almost all items. Examples: cloth, shoes, etc.

- (i) Bill payment
- (ii) ordering app like food and beverage
- (iii) loan

## Memory Units

data and unit. This unit can store instruction, unit and supplied information. They is also known as internal storage.

Program  
Input

Main memory /  
overlapping  
output

Que 2  
What's Intermet?

Intermet is a term interest has been coined. It is a network of computers and servers which allows the computer share things over internet.

It is interconnected physically

Searching

Informations

The net has intended for

getting

the Every function can be done by

job

111

job

paths

111

111

Arts and Railway

Culture etc

Net Banking is

Online banking

Net

Banking

is also known as e-banking and virtual.

111

Virtual

Account Balances

111

Virtual

Statement Transaction

111

Ordering

cheque book

111

Loan

applicable and transfer

Government's

online

like

you can

pay

various bills

- \* Electricity Bill
- \* Water Bill
- \* Telephone bill
- \* Dish TV Bill
- \* House Tax

Filing of Tax Returns

Can fill tax Return

Now-a-days you

can fill tax Return online like you

- \* Income tax Return
- \* GST Return

\* Government Services

various

Government Services

you can apply for

- \* Application for Passport
- \* Application for Adhar card

**Result of certificate course  
Basic of Computer  
Session 2022-23 M.M 40**

Sr.no	Roll Number	Name	Marks
1	1221913002066	JYOTI	30
2	1221913002067	KAJAL	32
3	1221913002068	PRIYA	36
4	1221913002069	MANISHA	34
5	1221913002070	GARIMA	33
6	1221913002072	JYOTI	32
7	1221913002073	JYOTI	30
8	1221913002074	AASTHA RANI	28
9	1221913002075	SHWETA RANI	26
10	1221913002077	KAJAL	22
11	1221913002078	KOMAL	28
12	1221913002079	AMNI	30
13	1221913002080	ANJANA	31
14	1221913002081	NAGEETA	32
15	1221913002083	DIMPLE KAUR	36
16	1221913002085	RASHI SHARMA	35
17	1221913002086	JYOTI	39
18	1221913002087	SHEENA	38
19	1221913002088	AASHU	33
20	1221913002089	ANJALI	32
21	1221913002090	MUSHKAN	34
22	1221913002091	KAMNA	35
23	1221913002092	MANJU DEVI	36
24	1221913002093	NANCY	37
25	1221913002094	PRIYANKA	33
26	1221913002095	TAMANNA	30
27	1221913002097	MUSKAN	29
28	1221913002098	KRITI	28
29	1221913002099	ANJALI	33
30	1221913002101	AARJU	31
31	1221913002103	CHANCHAL	32
32	1221913002106	MANISHA	35
33	1221913002107	BOHTI	36
34	1221913002109	RIYA	37
35	1221913002110	MANJU	39
36	1221913002112	KIRAN	33
37	1221913002116	CHANDNA	30

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38	1221913002118	SANEHA	37
39	1221913002119	PARTEEK KAUR	31
40	1221913002120	RAVINA	34
41	1221913002121	POOJA	35
42	1221913002122	NEHA	32
43	1221913002123	ANJALI	31
44	1221913002125	VARSHA	32
45	1221913002127	JYOTI	33
46	1221913002129	SEEMA DEVI	34
47	1221913002130	JYOTI	35
48	1221913002132	ANJU	36
49	1221913002133	ANNU	37
50	1221913002136	PREETI	32
51	1221913002138	NEERU	33
52	1221913002139	RAMAN KAUR	33
53	1221913002140	NEERAJ	33
54	1221913002141	SAKSHI	35
55	1221913002142	ANIKA	36
56	1221913002143	MONIKA	31
57	1221913002144	KAJAL	30
58	1221913002145	MANU	29
59	1221913002146	MANISHA	28
60	1221913002147	KUSUM RANI	27
61	1221913002148	SHEETAL	26
62	1221913002149	MUSKAN	25
63	1221913002150	SARABPREET KAUR	32
64	1221913002152	SONU	33
65	1221913002153	SONIA	34
66	1221913002154	PINKI	37
67	1221913002156	DIMPAL	38
68	1221913002157	ANGOORI	31
69	1221913002158	ANJU	30
70	1221913002160	MANJU	30
71	1221913002161	POOJA	31
72	1221913002162	MUSKAN	32
73	1221913002164	POONAM	33
74	1221913002167	JYOTI	34
75	1221913002170	ANSHU	36
76	1221913002171	SURAJ MUKHI	37
77	1221913002173	MONIKA	38
78	1221913002175	ANKITA	32
79	1221913002176	KUSUM	31
80	1221913002177	ANJALI	30
81	1221913002180	TANU	31
82	1221913002181	SUMAN	32
83	1221913002182	RITU	33

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84	1221913002184	SALONI DEVI	33
85	1221913002185	KHUSHI	31
86	1221913002187	SUHANI	32
87	1221913002188	MADHU	35
88	1221913002189	RITIKA	39
89	1221913002190	PREETI	31
90	1221913002192	ISHU	35
91	1221913002194	MUSKAN	37
92	1221913002195	DIKSHA MOR	38
93	1221913002196	SUSHILA	37
94	1221913002197	SHEETAL	30
95	1221913002199	JYOTI	32
96	1221913002201	JYOTI	36
97	1221913002204	SNEHA	34
98	1221913002205	POOJA	33
99	1221913002206	JYOTI	32
100	1221913002207	NISHU	30
101	1221913002208	MANISHA	28
102	1221913002209	MAMTA	30
103	1221913002210	MUSKAN DEVI	29
104	1221913002212	NISHA	28
105	1221913002213	PAYAL	27
106	1221913002214	ANJALI	26
107	1221913002215	KAMNA	25
108	1221913002216	ANSHU	32
109	1221913002217	MEENU DEVI	33
110	1221913002218	NISHU	34
111	1221913002219	TANNU	37
112	1221913002220	SIMRAN	38
113	1221913002221	KOMAL	31
114	1221913002222	TAMANNA	30
115	1221913002223	RIMPI	30
116	1221913002225	ISHU	31
117	1221913002227	AMRIT KAUR	32
118	1221913002228	KOMAL	35
119	1221913002229	KAJAL	36
120	1221913002230	SALONI	37
121	1221913002231	SUMAN DEVI	39
122	1221913002232	REENA	33
123	1221913002233	TRIPTI	30
124	1221913002234	PRIYA	37
125	1221913002235	SAKSHEE	31
126	1221913002236	ANJALI	34
127	1221913002237	SUDESH RANI	35
128	1221913002238	SOHANI	32
129	1221913002242	NEHA	31

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84	1221913002184	SALONI DEVI	33
85	1221913002185	KHUSHI	31
86	1221913002187	SUHANI	32
87	1221913002188	MADHU	35
88	1221913002189	RITIKA	39
89	1221913002190	PREETI	31
90	1221913002192	ISHU	35
91	1221913002194	MUSKAN	37
92	1221913002195	DIKSHA MOR	38
93	1221913002196	SUSHILA	37
94	1221913002197	SHEETAL	30
95	1221913002199	JYOTI	32
96	1221913002201	JYOTI	36
97	1221913002204	SNEHA	34
98	1221913002205	POOJA	33
99	1221913002206	JYOTI	32
100	1221913002207	NISHU	30
101	1221913002208	MANISHA	28
102	1221913002209	MAMTA	30
103	1221913002210	MUSKAN DEVI	29
104	1221913002212	NISHA	28
105	1221913002213	PAYAL	27
106	1221913002214	ANJALI	26
107	1221913002215	KAMNA	25
108	1221913002216	ANSHU	32
109	1221913002217	MEENU DEVI	33
110	1221913002218	NISHU	34
111	1221913002219	TANNU	37
112	1221913002220	SIMRAN	38
113	1221913002221	KOMAL	31
114	1221913002222	TAMANNA	30
115	1221913002223	RIMPI	30
116	1221913002225	ISHU	31
117	1221913002227	AMRIT KAUR	32
118	1221913002228	KOMAL	35
119	1221913002229	KAJAL	36
120	1221913002230	SALONI	37
121	1221913002231	SUMAN DEVI	39
122	1221913002232	REENA	33
123	1221913002233	TRIPTI	30
124	1221913002234	PRIYA	37
125	1221913002235	SAKSHEE	31
126	1221913002236	ANJALI	34
127	1221913002237	SUDESH RANI	35
128	1221913002238	SOHANI	32
129	1221913002242	NEHA	31

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130	1221913002243	SHEETAL	32
131	1221913002244	PRIYANKA	28
132	1221913002245	KAJAL	30
133	1221913002246	JYOTI	33
134	1221913002247	JYOTI	32
135	1221913002248	RAVINA	35
136	1221913002249	MAMTA DEVI	36
137	1221913002254	NEHA	38
138	1221913002255	ASHA	39
139	1221913002256	POOJA	31
140	1221913002258	KUMKUM	31
141	1221913002260	RENU	34
142	1221913002261	MANNU	34
143	1221913002262	PAYAL	38
144	1221913002264	SUDESH	37
145	1221913002269	DEEPANSHU	38
146	1221913002270	SIMRAN	39
147	1221913002271	ARTI	31
148	1221913002272	KAJAL	32
149	1221913002276	SUSHMA	32
150	1221913002277	ANJALI	36
151	1221913011002	SNEHA	35
152	1221913003001	RIYA	32
153	1221913003002	DIVYA	31
154	1221913003003	PINKI	32
155	1221913003004	BABLI	33
156	1221913003005	SALONI	34
157	1221913003006	TAMANNA BANSAL	35
158	1221913003007	JYOTI SAINI	36
159	1221913003008	HARSHDEEP	37
160	1221913003009	RITU DEVI	32
161	1221913003010	NEHA RANI	33
162	1221913003011	KHUSHABU	33
163	1221913003012	PREETI	33
164	1221913003013	NISHTHA	35
165	1221913003014	PRAGATI	36
166	1221913003015	PREETI	31
167	1221913003016	KALPANA	30
168	1221913003017	KUSUM	29
169	1221913003018	SUMIT	28
170	1221913003019	ANKITA	27
171	1221913003020	PRACHI	26
172	1221913003021	JYOTI	25
173	1221913003022	CHARU	32
174	1221913003023	PRIYA	33
175	1221913003024	MAMTA	34

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176	1221913003025	POOJA	37
177	1221913003026	NIKITA	38
178	1221913003027	ANTIM	31
179	1221913003028	KOMAL	30
180	1221913003029	PREETI	30
181	1221913003030	TANNU	31
182	1221913003031	SNEHA	32
183	1221913003032	MUSKAN	33
184	1221913003033	KOMAL	30
185	1221913003034	ISHA SINGLA	29
186	1221913003035	DIVYU	28
187	1221913003036	DOLLY	33
188	1221913003037	DEEPAK RANI	31
189	1221913003038	RITU	32
190	1221913003039	MONIA	35
191	1221913003040	NEHA	36
192	1221913003041	NAKITA	37
193	1221913003042	MUSKAN	39
194	1221913015001	ANJALI	33
195	1221913015002	REKHA	30
196	1221913015003	ANSHIKA	37
197	1221913015004	RAVITA KAUR	28
198	1221913015005	MANSI	26
199	1221913015006	MONIKA RAVISH	22
200	1221913015007	KAJAL	28
201	1221913015008	SIMARJEET KAUR	30
202	1221913015010	MEENU DEVI	31
203	1221913015011	KAJAL	32
204	1221913015012	KOMAL	36
205	1221913015013	SHEETAL	35
206	1221913015014	SNEHA	39
207	1221913015015	MANPREET	38
208	1221913015016	SEJAL RAHEJA	33
209	1221913015017	RINKI	32
210	1221913015018	MONIKA	34
	<b>Present</b>		<b>210</b>
	<b>Absent</b>		<b>0</b>
	<b>Total</b>		<b>210</b>

Principal  
S.D. Mahila Mahavidyalaya  
Narwana

S.D. MAHILA MAHAVIDYALYA  
NARWANA (JIND)

(Affiliated to Ch. Ranbir Singh University, Jind)



Certificate of Participation

This is to certify that Ms. **JYOTI** of **Class/Sem. B.A. 1st year** Roll No. **1221913002066** has satisfactorily completed her project work in **1221913002066** for the session **2022-23**. She performed excellent in her project work in the subject of **Basic Of Computer**.

*[Handwritten signature]*

Convener

*[Handwritten signature]*  
Principal  
S.D. Mahila Mahavidyalya  
Narwana

*[Handwritten signature]*  
Principal



S.D. MAHILA MAHAVIDYALYA  
NARWANA (JIND)

(Affiliated to Ch. Ranbir Singh University, Jind)



Certificate of Participation

This is to certify that Ms. **Kajal** of **Class/Sem. B.A. 1st year** Roll No. **1221913002067** has satisfactorily completed her project work in **1221913002067** for the session **2022-23**. She performed excellent in her project work in the subject of **Basic Of Computer**.

*[Handwritten signature]*

Convener

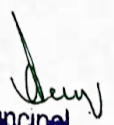
*[Handwritten signature]*  
Principal  
S.D. Mahila Mahavidyalaya  
Narwana

*[Handwritten signature]*

Principal

## **Report on Basics of Computer (2021-22)**

Certificate course of 30 hours on Basics of Computer was organised by department of computer science of S.D.M.M. Narwana. The course started with regular classes from 1 March 2022. The certificate course has flexible structure which allows with the students to manage simultaneously their graduation lectures and the certificate Course. Total 210 students enrolled in this. Certificate will be awarded to students after written test. After completing their in depth study the knowledge of operating the computer system and basics of computer

  
Principal  
S.D. Mahila Mahavidyalaya  
Narwana